

Sponsored by the Office of Research and Sponsored Programs

November 7th, 2024- Symposium for Research Administrators

Time	Event	Marquee Theatre 2nd Floor	Industry 3rd Floor	Landmark 3rd Floor	Agriculture 3rd Floor	Traditions 2nd Floor	Northwoods A 3rd Floor	Northwoods B 3rd Floor
7:45-8:30 AM	Registration							
8:30-8:45AM	Welcome Remarks (Varsity Hall)							
8:45-9:30 AM	Keynote Address (Varsity Hall)							
9:30-9:40 AM	Break	Break	Break	Break	Break	Break	Break	Break
9:40 AM-10:40AM	Concurrent Sessions	Workday: A Glimpse Into The Future	Thriving Through Transitions: Understanding personal dynamics of organizational change	UW Conflict of Interest & Conflict of Commitment for Research Administrators	Navigating Limited Submission Opportunities for External Funding	Getting Involved with NCURA and/or UW RED Program	Compliance: ARROW, IACUC & Biosafety protocols	DHHS Salary Cap: A Quick Primer from Proposal to Effort Certification
10:40-10:50 AM	Break	Break	Break	Break	Break	Break	Break	Break
10:50 AM- 11:50 AM	Concurrent Sessions	Uniform Guidance Revisions	Capital Expenses: From software to shipping & fabrications to facilities	From Dodging to Drafting: NIH DMS Plans	Using Microsoft SharePoint as a Communication Tool in Research Administration	Balancing Act - Prioritizing workloads with multiple demands and deadlines	Excel Hacks for Budget Preparation	Research Administration Hot Topics
11:50 AM - 12:50 PM	Lunch	Lunch	Lunch	Lunch	Lunch	Lunch	Lunch	Lunch
12:50 -1:45 PM	Concurrent Sessions	Workday: A Glimpse Into The Future	Budget & Budget Justification Development	Newer Dept RA Discussion Panel: Top Things I Learned or Wish I Knew as New Research Administration	NIH T32 Administration Updates: Preaward changes and Postaward Q&A	Certified Research Administrator (CRA)	Tracking, Reporting, Dashboards, and More! Smartsheet Solutions for Research Administration	
1:45- 1:55 PM	Break	Break	Break	Break	Break	Break	Break	Break
1:55 - 2:50 PM	Concurrent Sessions	Uniform Guidance Revisions	Research Development for the Research Administrator: Working Hand and Hand	RAMP Search, and Report Dashboard	Just the Basics: Navigating the JustGrants System for DOJ Proposals and Awards	Navigating Career Paths in Research Administration	WISELI: Breaking Bias	Common Cost Share Pitfalls
2:50 - 3:00 PM	Break	Break	Break	Break	Break	Break	Break	Break
3:00-3:55PM	Concurrent Sessions		Vilas Awards - Discussion and Q&A	RAMP Award Setup With Subawards - Q/A	SciENev: PI to Research Admin – An Overview	Communicating with PIs	Perfect Publications: BuckySubmit, Public Access Compliance & Progress Reports	DEI in Action: How Research Administrators can enact change, every day
4:00 PM - onward	Continued Conversations (SETT 1st Floor)							